

Top 9 Questions of Intercollegiate Course Selection for Non-NTNU Students

Q1. Why am I unable to login to the system with my username? Incorrect username or password? Or account not activated?

1. The username for your account should be “the abbreviation of your school name _ student ID number”. For example, if you are an NTNU student and your student ID number is 40112345E, then your username is NTNU_40112345E.
2. If you forget your password and require a verification E-mail, please go to the front page of the system and click on “Unable to Login with My Username”, you may reset your password or request for a new verification E-mail. For further instructions, please see the Intercollegiate Course Selection Operation Manual for Non-NTNU Students.

Q2. If I see a course on the NTNU Course Information System, but the number of students of this course has reached the limit of enrollment quota, can I apply for this course?

Yes, if you obtain the approval from the instructor of this course, you can apply for registering for the course. For further information, please see the guidelines for intercollegiate course selection for non-NTNU students on the school website.

Q3. The course I am interested in has a prerequisite, but I didn't take any prerequisite courses at NTNU, can I apply for this course?

Yes, you can apply for registering for the course even you didn't take prerequisite courses at NTNU. For further information, please see the guidelines for intercollegiate course selection for non-NTNU students on the school website.

Q4. Are all NTNU courses open to non-NTNU students to apply?

1. No, courses of Teacher Education Programs and EMBA programs are not open for non-NTNU students.
2. If you wish to enroll in courses offered by National Taiwan University and National Taiwan University of Science and Technology, please contact the respective universities directly.

Q5. How will I know my application is being processed?

Generally, the application review process will go through the instructor of the course, the department offering the course, and lastly to the Curriculum Office. Your application status will display “processed” on the system after reviewing by the Curriculum Office.

Q6. How long does it take to process my payment?

1. It takes approximately five working days to process a payment by convenience stores (7-ELEVEN, FamilyMart, Hi-Life or OK Mart), and

approximately two working days by post offices or CTBC Bank.

2. If you want to register for a course sooner, you may consider to choose a payment method that takes shorter time to process your payment.

Q7. If I complete my payment online, do I need to go to the Cashier Office to stamp on my application form? How do I prove that I have completed the payment?

You don't need to have a stamp from the Cashier Office to prove that you have paid. You could simply provide a proof of payment, for instance, the receipt of your payment, or a payment successful message of your credit card.

Q8. When will I receive a notification E-mail to confirm my enrollment?

Once your application status displays "payment completed" on the system, you will be enrolled in the course on the next working day, and the system will send you a notification to your E-mail.

Q9. When can I use NTNU Moodle after I successfully enrolled in the course?

You will receive a notification E-mail with the username and password for activating your Moodle account. You may activate your account the day after you received the E-mail.