



2023 Academic Year Registration Guidelines for Newly Admitted Overseas Chinese Undergraduates (including students from Hong Kong and Macau) - the 4th round

Registration Process	Points to Remember		Notes
Online Registration	[Online Confirmation]+[In-Person Registration] - 2 step process If registration is not completed before the deadline, your admission will be cancelled.		For further inquiries regarding the registration process, please contact <u>Registrar's Office</u> or <u>Gongguan Branch Academic Affairs Division</u>
Online Confirmation	<ol style="list-style-type: none"> Online Confirmation: from July 31, 2023 (Mon), 9:00 until August 3, 2023 (Thurs) 17:00 For more information regarding Online Confirmation, please refer to the <u>Online Confirmation Flowchart</u>. To begin Online Confirmation, please log into the <u>New Student Registration System</u>. 		Please register within the period given for Online Confirmation, printing out the necessary documents for in-person registration.
In-Person Registration	<ol style="list-style-type: none"> New Student Orientation Date: July 28, 2023 (Fri.), 14:00-16:00 Location: Live Online https://meet.google.com/vee-agkn-ewa In-Person Registration Date: August 28, 2023 (Mon), 09:00-12:00 Location: OIA International Lounge, General Building 1F, Main Campus (No. 162, Sec. 1, Heping East Road, Taipei) 		Office of International Affairs (OIA): +886-2-7749-1278 NTNU Main Campus Map: http://www.ga.ntnu.edu.tw/ntnu_map/ .
Required Documents for In-Person Registration	1. Diploma (qualification) certificate & Transcript	<ol style="list-style-type: none"> Diploma & Transcript: <ol style="list-style-type: none"> school diploma and transcript previously authenticated by the Taiwan Economic and Cultural Office or an Overseas Community Affairs Council designated recommendation unit (documents in languages other than Chinese or English shall have a Chinese or English translation attached). Division of Preparatory Programs for Overseas Chinese Student Course Completion Certificate and transcript (if applicable). 	For further inquiries regarding the registration process, please contact <u>Registrar's Office</u> or <u>Gongguan Branch Academic Affairs Division</u>

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	<p>Originals will be returned, and copies kept for registration purposes.</p> <p>2. Certificate of Attendance & Transcript: If school diploma is not yet available, please submit a certificate of attendance and transcript.</p> <p>3. Additional Affidavits: If school diploma, transcript, or certificate of study is not yet available, a Provision of Required Documents Declaration Form must be completed.</p>	
	<p>2. NTNU Student Information Record</p> <p>1. NTNU Student Information Record: After Online Confirmation is completed, the system will automatically generate the document, please select print.</p> <p>2. After 5:00pm on the final day of the Online Confirmation period, you will no longer be able to print out it.</p> <p>3. During the Online Confirmation period, you will need to upload a digital photo. Ensure your photo is a 2-inch color passport-style photo (clear facial features, no hat, front view, etc.). The file name should be your ten-digit ID number and the file should be saved in a JPG format. The image size cannot be bigger than 1MB or smaller than 100KB. (If your photo has been scanned, the resolution of the scan may not be lower than 300dpi or higher than 500dpi.)</p>	<p><u>New Student Online Confirmation Photo Upload Q&A</u></p>
	<p>3. Passport, Visa or ARC, Photo & Overseas Chinese Student Information Form</p> <p>→ All originals will be returned, and copies kept for registration purposes.</p> <p>1. Passport, ROC visa or Hong Kong/Macau student exchange entry permit, and ARC or Taiwan ID card: Please bring the original. It will be returned after being inspected.</p> <p>2. Overseas Chinese Student Information Form: Please complete https://forms.gle/CJKCCgMbxGkWgyKb7.</p> <p>3. Students applying for the OCAC insurance premium subsidy are also required to submit</p>	<p>Please visit the OIA website in mid-May to find information for new students: https://bds.oia.ntnu.edu.tw/bds/web/ocinfo;</p> <p>Click on [Student Area], select [Degree Classes for Overseas Students -> Overseas Students -></p>

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		a proof of family economic hardship. Please complete https://forms.gle/bNAMZ1mCnQeVz4c96 .	[Admission and Registration Information for New Students].
	4. Other (If applicable)	<p>Students who wish to apply for an admission deferral should submit the relevant application forms.</p> <ol style="list-style-type: none"> 1. Application Eligibility: Please refer to the guidelines of the NTNU School Regulations. 2. Application Period: from July 31, 2023 until September 4, 2023. 3. For application forms, please go here: Form Downloads. 	<p>※Students applying for admission deferral are still required to complete the Online Confirmation process and submit the necessary information.</p> <p>※Those applying for 2023 school year admissions do not need to fill in the form. This form is only for those who want to apply for admission deferral during the 2023 school year.</p>