

國立臺灣師範大學旁聽選讀學生停修課程申請表
 NTNU Course Withdrawal Application Form for Enrolled/Audit Students
 (提供旁聽選讀學生申請課程停修使用 Only for Enrolled/Audit Students)

【注意事項】 Important Notices:

- 本校停修採線上申請及線上簽核，因旁聽選讀學生無法進本校系統簽核，由學生持本表單請授課老師簽核，作為同意課程停修的書面證明，經老師簽核後，學生請繳回課務組，未於申請期間內完成授課老師簽核同意作業，該課程不予轉入停修。The NTNU course system for course withdrawal application is not available for enrolled/audit students, applicants should obtain instructors' signatures on this form as an approval document of course withdrawal application. Once obtain signatures of instructors, applicants should submit the form to the Curriculum Office. Please note that the courses will NOT withdraw if applicants do not have instructors' approval signatures before the application deadline.
- 申請期間：除通識生活技能類短期密集課程另依課程備註時間辦理外，其餘課程悉依本校行事曆之停修時間，逾期不予受理。Application Period: Excluding short-term intensive courses on general knowledge and life skills whose scheduling will be handled in accordance with the course remarks, the course withdrawal period for all other courses shall refer to the NTNU school calendar. Late applications will not be accepted.
- 停修之課程於成績單成績欄註明「W」，其學分數不計入該學期修習學分總數。Courses which have been withdrawn from will be marked with a "W" on the student's academic transcript. Course credits will not be counted towards the total credits for the semester.
- 依規定應繳交學分費或其他費用之課程停修後，已繳交者不予退費，未繳交者仍應補繳。In accordance with university regulations, any tuition or fees paid for the course shall not be refunded and payment of any outstanding fees or tuition shall be required.

一、基本資料 Personal Information

學號 Student ID No.	申請年度 Application Year	學年度第 ____ Semester of	學期 ____ Academic Year
學生姓名 Name	身份別 Student Status	<input type="checkbox"/> 旁聽生 Auditor	<input type="checkbox"/> 選讀生 Enrolled Student
申請日期 Application Date	聯絡電話 Contact No.		

二、擬停修課程 List of Withdrawal Courses

開課 序號 Serial No.	科目 代碼 Course Code	開課 系(所) Department	科目名稱 Course Title	學分 Credit(s)	必/選 Required/Elective	停修原因 Please describe your reason of withdrawing from the course.	授課老師簽核 Instructor's Signature
							(簽核日期)Date
							(簽核日期)Date
							(簽核日期)Date

三、核定流程 Application Process :

1. 學生簽章 Student's Signature	2. 繳回課務組 Submit to the Curriculum Office